

## The Philosophy of Float

These are basic principles that define the philosophy of the floating collection.

Floating brings us together as a System

The primary goals are to reduce work and satisfy patrons

When the book is on your shelf, it belongs to you

For every action there is a reaction.

Consider the consequences when you place an item in the courier tub  
Someone has to touch the item on the receiving end

Before marking anything for deletion, check for holds and check it in!

Condition, Condition, Condition

If an item has lived out its life, don't send it back, delete

Duplication, look it up in the catalog

Are there multiple copies throughout the system?

Keep one on your shelf, and then delete the rest

Can it fit on your shelf?

Keep

Just keep them - don't send them on a courier ride

Try displays, book carts, and creative storage methods

Donations – quality comes first

Donations float; use the donation guidelines to decide what to accept

If it's not on file, it's on the pile - delete

Volunteers need to be in the know

Train, train, train

If you're not sure, ask your supervisor before making the decision to delete